



**ERIE I BOCES**

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**SCHOOL LIBRARY  
SYSTEM**

**Five Year Plan**

**TECHNOLOGY IS MORE EFFECTIVE WHEN USED TOGETHER**



Engage

Communicate

Learn

Create

The system Plan of Service is a planning document which identifies, organizes, and provides an overview of the library system's service program including intended changes in services or priorities.

The Plan emphasizes what the library system proposes to accomplish and whom the library system serves.

The Plan demonstrates how the library system anticipates it will fulfill the major roles expected of library systems.

## MISSION STATEMENT

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The Erie 1 BOCES School Library System is a member of a statewide consortia of NYSED Certified School Librarians who enable students to become lifelong learners through engagement, instruction, and leadership provided to their regional school community. The membership facilitates services to access quality educational resources, information literacy, the sharing of ideas, advocacy and provide professional development to empower and support the physical and remote learning environments to achieve lifelong learning skills of our student community. The SLS membership supports the rigorous goals of the NYS Common Core Learning Standards for the K-12 population using various technologies and highlighting the school's library program and its collaborative partnerships. Revised 12/9/2020

## Service Elements

2021-2026 5 Year Plan

# A. SERVICE ELEMENTS WITHIN THE PLAN

The Five-year plan will address and annual review the following services elements as directed by the Division of Library Development [DLD]:

Element	Related Service Element A	Related Service Element B	Related Service Element C	Related Service Element D
<b>1: RESOURCE SHARING</b>	Cooperative Collection Development	Interlibrary Loan	Delivery	Digital Collections Access
<b>2: SPECIAL CLIENT GROUPS</b>	X	X	X	X
<b>3: PROFESSIONAL DEVELOPMENT AND TRAINING</b>				
<b>4: CONSULTING AND DEVELOPMENT SERVICES</b>				
<b>6: AWARENESS AND ADVOCACY</b>				
<b>7: COMMUNICATIONS AMONG MEMBERS</b>				
<b>8: COLLABORATIVE EFFORTS WITH OTHER LIBRARY SYSTEMS</b>				

## **B. ELEMENT I RESOURCE SHARING**

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### **Element 1 - RESOURCE SHARING**

#### **1A. Goal Statement: Coordinate the Cooperative Collection Development plan in support of the NYS Standards**

##### **INTENDED RESULTS**

- a. Align current CCD resources with Common Core learning standards to maximize value and reduce costs to SLS membership
- b. Identify member needs in relation to support of Common Core and expand the collection based upon these needs
- c. Combine professional development opportunities with other SLS systems and BOCES departments who are vested stakeholders

#### **1B. Goal Statement: To update and maintain a regional union catalog of membership holdings.**

- a. Align current CCD resources with Common Core learning standards to maximize value and reduce costs to SLS membership
- b. Identify member needs in relation to support of Common Core and expand the collection based upon these needs
- c. Combine professional development opportunities with other SLS systems and BOCES departments who are vested stakeholders

#### **1C. Goal Statement: To improve information access by facilitating the delivery of materials in both physical and virtual mediums.**

- a. Align current CCD resources with Common Core learning standards to maximize value and reduce costs to SLS membership
- b. Identify member needs in relation to support of Common Core and expand the collection based upon these needs
- c. Combine professional development opportunities with other SLS systems and BOCES departments who are vested stakeholders

#### **1D. Goal Statement: Provide access to information through online resources.**

- a. Align current CCD resources with Common Core learning standards to maximize value and reduce costs to SLS membership

## Service Elements

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b. Identify member needs in relation to support of Common Core and expand the collection based upon these needs

c. Combine professional development opportunities with other SLS systems and BOCES departments who are vested stakeholders

This describes the start-up capital needed, projected revenue and profits, forecast, and budget of the business.

<b>ELEMENT 1</b>	<b>Year goal is addressed</b>	<b>Membership annual evaluation survey</b>	<b>Participation in CCD CoSer Council review of the CCD plan</b>
	2021-22	X	X
	2022-23		
	2023-24		
	2024-25		
	2025-26		

## C. ELEMENT 2 - SPECIAL CLIENT GROUPS

### ELEMENT 2 - SPECIAL CLIENT GROUPS

**2 A. Goal Statement: To support SLS membership in identifying and meeting the needs of special client groups. Such groups may include ELL learners, learners with disabilities, gifted and talented learners and homeless learners.**

#### INTENDED RESULTS

- a. Membership will be able to locate materials for students with special needs
- b. SLS will share out resources from other BOCES programs who have a specialization in instructional information and resources supporting students with special needs in order to create an awareness or access of available resources
- c. Share membership solutions for addressing special needs concerns

	Year goal is addressed	Membership annual evaluation survey	Participation in CCD CoSer Council review of the CCD plan
<b>ELEMENT 2</b>	2021-22	X	X
	2022-23		
	2023-24		
	2024-25		
	2025-26		

## D. ELEMENT 3 - PROFESSIONAL DEVELOPMENT AND TRAINING

### ELEMENT 3 - PROFESSIONAL DEVELOPMENT AND TRAINING

**3A Goal Statements: I. To provide membership with professional development and continuing education opportunities that support the role of both the certified school library media specialist and the library program in current curriculum initiatives, expand knowledge of effective and ethical use of technology and raise the level of library service throughout our SLS. II. To create opportunities for professional development and interaction that allow for greater participation by membership.**

#### INTENDED RESULTS

- I. a. School librarians will knowledgeably participate in implementation of NYS Learning standards and or next generation Learning Standards and serve on building/district curriculum committees
- I. b. School librarians will have the knowledge and expertise to facilitate meetings allowing them to become school leaders, instructional partners and program administrators
- I. c. Library programs will continually be responsive to evolve and reflect current needs
- II. a. Explore online mechanisms for professional development
- II. b. Integrate staff development into each Communication Coordinator's meeting
- II. c. Expand awareness of other discipline areas

<b>ELEMENT 3</b>	<b>Year goal is addressed</b>	<b>Workshop/ session evaluations</b>	<b>Share out number of attendees at PD/workshops</b>	<b>Membership annual evaluation survey</b>	<b>Informal feedback through Communication Coordinators</b>	<b>Member Plan</b>
	2021-22	X	X	X	X	X
	2022-23					
	2023-24					
	2024-25					
	2025-26					

## E. ELEMENT 4: CONSULTING AND DEVELOPMENT SERVICES

### ELEMENT 4: CONSULTING AND DEVELOPMENT SERVICES

**Goal Statement: I. To serve as a resource for the improvement of innovating school library programs and facilities. II. To meet with membership library needs through individual consultation and referrals. III. To provide leadership in the skillful and ethical use of information**

INTENDED RESULTS

- 4 I. a. Members and administrative district staff will incorporate current information on library programs and facilities into district planning
- 4 I. b. SLS Professional collection will continue to reflect current program and facility resources
- 4 I. c. Membership will be aware of current State regulations, State and National library standards, and grant opportunities for library improvement
- 4 II. a. Promote quality library programs in the districts and schools
- 4 III. a. School librarians will be knowledgeable about copyright compliance and plagiarism prevention
- 4III. b. School library programs will use a current information skills curriculum to integrate the library program with the Common Core and next generation Learning Standards c. The SLS will be a source of information on this topic.

<b>ELEMENT 4</b>	<b>Year goal is addressed</b>	<b>SLS Director's log of consultation requests</b>	<b>Annual additions to SLS Professional Collection</b>	<b>Membership Annual Evaluation Survey</b>	<b>Informal feedback through Communication Coordinators</b>	<b>SLS Director's log of consultation requests</b>	<b>Program information shared at SLS Professional Development Day</b>
	2021-22	X	X	X	X	X	X
	2022-23						
	2023-24						
	2024-25						
	2025-26						

## F. ELEMENT 5 - AWARENESS AND ADVOCACY

### ELEMENT 5 - AWARENESS AND ADVOCACY

**Goal Statement:** To promote an awareness of the role school librarians, library programs and School Library Systems play in meeting the informational needs of their school communities.

INTENDED RESULTS

- 5. a. Develop partnerships with educational and community groups to create an understanding of the role of the school librarian and school library system in raising student achievement
- 5. b. Encourage and promote participation in state and local advocacy efforts that promote building level and system level library services [work with WNYLRC to share and attend advocacy opportunities]
- 5 .c. Create regional advocacy tools at the National and Local level by working with ALA, NYLA, SLAWNY, WNYLRC and other vested partners who are dedicated and committed to librarianship.

<b>ELEMENT 5</b>	<b>Year goal is addressed</b>	<b>Number of groups SLS actively participates with</b>	<b>Number of presentations made to non-library groups</b>	<b>Number of school librarians participating in regional advocacy initiatives</b>	<b>Share resources produced</b>
	2021-22	X	X	X	X
	2022-23				
	2023-24				
	2024-25				
	2025-26				

## **G. ELEMENT 7 - COMMUNICATIONS AMONG MEMBERS**

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**Goal statement:**

**I. Maximize the impact of SLS services by encouraging effective communication and cooperation between and among member libraries and the SLS Office using a variety of communication strategies.**

**II. Promote inter-system cooperation in order to realize common goals, broaden the scope of system activities and contribute to both regional and statewide library service.**

**INTENDED RESULTS**

7 I. a. Provide a base for cooperative efforts by the maintenance of an up to-date member directory that includes both certified and support staff, member web links, hours, and other points of common interest.

7 I. b. Utilize technology to provide different modes of communication among members.

7 I. c. Create a greater member understanding of both SLS services and library services/issues impacting the delivery of quality services.

7 I. d. Promote the role of communication coordinator in facilitating information exchange to district administration.

7 II. a. Provide members with quality professional development opportunities that include workshops by national presenters and participants from all types of libraries.

7 II. b. Maximize student and teacher access to resources and services through resource sharing, cooperative purchasing, cooperative programming, and other collaborative efforts

## Service Elements

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	Year goal is addressed	Annual membership evaluation survey	Discussion and feedback from Communication Coordinators	Creation & distribution of SLS Directory	Program evaluations	Minutes from system meetings	Participation in regional initiatives	Member annual evaluation survey
<b>ELEMENT 7</b>	2021-22	X	X	X	X	X	X	X
	2022-23							
	2023-24							
	2024-25							
	2025-26							

## H. ELEMENT 8 - COLLABORATIVE EFFORTS WITH OTHER LIBRARY SYSTEMS

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### ELEMENT 8 - COLLABORATIVE EFFORTS WITH OTHER LIBRARY SYSTEMS

Goal statement: Strengthen SLS services through cooperation with other library systems such as BECPL, NIOGA, Chautauqua-Cattaraugus Library System, WNYLRC and LILRC.

#### INTENDED RESULTS

8 I. a. Cost effective purchase of resources through regional purchases and statewide agreements like SOLID Consortium.

8 I. b. Foster and promote collegial relationships amongst regions.

ELEMENT 8	Year goal is addressed	Membership annual evaluation survey
	2021-22	X
	2022-23	
	2023-24	
	2024-25	
	2025-26	