

**Mission:** The Erie 1 BOCES School Library System is a network of certified school librarians and library staff who enable students to become lifelong learners through the vision, leadership and services provided to the school community. We facilitate and expand services to access quality informational resources, the sharing of resources and ideas, and provide professional development to empower and support both the learning environment and lifelong learning skills of students in our region. The SLS serves to work with the membership to provide the resources for information literacy, support the rigorous goals of the NYS Common Core Learning Standards for the learning community using various technologies and the promoting of the school's library program and collaborative partnerships.

**Element 1: Resource Sharing**

Service Element	Goal	Intended Result	Evaluation Methods	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Union Catalog</b>	To update and develop a union catalog of membership holdings in order to improve access to regional resources.	a. Update and maintain the union catalog annually so that it accurately reflects member library holdings	a. Annual records of union catalog updates processed	X	X	X	X	X
		b. Increased access to library resources in all mediums	b. Review of interlibrary loan requests placed through the union catalog	X	X	X	X	X
		c. Search for affordable alternative union catalog software in order to provide additional access points in support of the Common Core Learning Standards	c. Member annual evaluation survey	X	X	X	X	X
<b>Delivery</b>	To improve information access by facilitating the delivery of materials in both physical and virtual mediums.	a. To reduce the turnaround time between the request for and the receipt of information and materials	a. Member annual evaluation survey	X	X	X	X	X
		b. Expand student access to information through timely delivery	b. Interlibrary loan statistics within and outside of SLS	X	X	X	X	X
		c. Increase accessibility of shared electronic resources from the Union Catalog	c. Membership feedback through Communication Coordinators	X	X	X	X	X

**Element 1: Resource Sharing**      Continued

Service Element	Goal	Intended Result	Evaluation Methods	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>InterLibrary Loan</b>	To increase access to information by facilitating access to materials and resources outside the local library collection	a. Members will be able to meet both the curricular and individual interest information needs of students and staff b. Interlibrary loan will supplement local resources needed to support the Common Core Learning Standards	a. Monthly interlibrary loan statistics	X	X	X	X	X
		c. Awareness that access to information is not limited by physical boundaries	b. Member annual evaluation survey	X	X	X	X	X
			c. PR and training documents produced to promote and explain interlibrary loan	X	X	X	X	X
			d. Member feedback and suggestions shared at Communication Coordinator meetings	X	X	X	X	X
<b>Cooperative Collection Development</b>	Coordinate the Cooperative Collection Development plan with support of the Common Core Learning Standards	a. Align current CCD resources with the Common Core Learning Standards to maximize value and reduce costs to SLS members	a. Member annual evaluation survey	X	X	X	X	X
		b. Identify member needs in relation to support of Common Core and expand the collection based upon these needs	b. Participation in CCD CoSer Council review of the CCD plan	X	X	X	X	X
		c. Combine professional development opportunities with other SLS systems and BOCES departments who are vested stakeholders						

Element 2:            **Special Client Groups**

Service Element	Goal	Intended Result	Evaluation Methods	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Special Client Groups</b>	To support SLS membership in identifying and meeting the needs of special client groups[ie ELL learners, learners with visual /auditory needs]	a. Members will be able to locate materials for students with special needs	a. Member annual evaluation survey	X	X	X	X	X
		b. The SLS will link with BOCES programs supporting students with special needs [ex. SETRC, BETAC...]in order to create an awareness of available resources	b. Anecdotal reports from Communication Coordinators at meetings	X	X	X	X	X
		c. Share member solutions for addressing special needs concerns	c. Document information shared between members	X	X	X	X	X

Element 3: **Professional Development & Continuing Education**

Service Element	Goal	Intended Result	Evaluation Methods	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Professional Development &amp; Continuing Education</b>	To provide members with professional development and continuing education opportunities that support the role of the library program in current curriculum initiatives, expand knowledge of effective and ethical use of technology and raise the level of library service throughout our SLS	a. Librarians will knowledgeably participate in implementation of Common Core Learning Standards and serve on building/district curriculum committees	a. Workshop/continuing ed.	X	X	X	X	X
		b. Librarians will become school leaders in the use of technology	b. session evaluations	X	X	X	X	X
		c. Library programs will continually change to reflect current needs	c. Share out number of attendees at PD/workshops	X	X	X	X	X
			d. Informal feedback through Communication Coordinators	X	X	X	X	X
			e. Member Plan	X	X	X	X	X
	To create opportunities for professional development and interaction that allow for greater participation.	a. Explore online mechanisms for professional development	f. account of librarians participating in professional development activities	X	X	X	X	X
		b. Integrate staff development into every Communication Coordinator's meeting	g. Agendas/minutes from Communication Coordinator meetings	X	X	X	X	X
		c. Expand use of Information Request lists to provide a forum for sharing expertise	h. Record of information queries/responses	X	X	X	X	X
			i. Member annual evaluation survey	X	X	X	X	X

Element 4:                    **Consulting and Development Services**

Service Element	Goal	Intended Result	Evaluation Methods	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Consulting and Development Services</b>	To serve as a resource for the improvement of school library programs and facilities	a. Members and administrative district staff will incorporate current information on library programs and facilities into district planning	a. SLS Director's log of consultation requests	X	X	X	X	X
		b. SLS Professional collection will continue to reflect current program and facility resources	b. Annual additions to SLS Professional Collection	X	X	X	X	X
		c. Members will be aware of current State regulations, State and National library standards, and grant opportunities for library improvement	c. Member Annual Evaluation Survey	X	X	X	X	X
	To meet with member library needs through individual consultation and referrals	a. Quality library programs in the districts and schools	a. Member Annual Evaluation Survey	X	X	X	X	X
			b. Informal feedback through Communication Coordinators	X	X	X	X	X
	To provide leadership in the skillful and ethical use of information	a. School librarians will be knowledgeable about copyright compliance and plagiarism prevention	a. Reports from Communication Coordinators	X	X	X	X	X
		b. School library programs will use a current information skills curriculum to integrate the library program with the Common Core Learning Standards	b. SLS Director's log of consultation requests	X	X	X	X	X
		c. The SLS will be a source of information on this topic	c. Program information shared at annual SLS Professional Development Day	X	X	X	X	X

Element 5:                      **Coordinated Services**

<i>Service Element</i>	<b>Goal</b>	<b>Intended Result</b>	<b>Evaluation Methods</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>Coordinated Services</b>	To provide cost effective options for member libraries to access resources through cooperative purchasing and opportunities to improve library service through coordinated instruction or shared services.	a. Members will have access to quality resources through our Instructional Media Resources Coser or the nonaided Database Access service	a. Numbers of participants	X	X	X	X	X
		b. Members will maximize use of automation systems through the shared Regional Library Automation service	b. Amount saved through cooperative purchasing	X	X	X	X	X
		c. SLS will arrange training opportunities for common resources	c. Feedback from Communication Coordinators	X	X	X	X	X
Cooperate with local libraries and library systems		a. Cost savings	a. Amount saved through cooperative purchasing	X	X	X	X	X
		b. Community focus on literacy and lifelong learning	b. Feedback from Communication Coordinators	X	X	X	X	X
			c. Number of training sessions offered	X	X	X	X	X
			d. Member annual evaluation survey	X	X	X	X	X
Increase use of NOVEL databases	a. Increase usage b. Improve programs c. Increase student access to information	a. Amount saved through cooperative purchasing	a. Amount saved through cooperative purchasing	X	X	X	X	X
		b. Feedback from Communication Coordinators	b. Feedback from Communication Coordinators	X	X	X	X	X
		c. Member evaluation survey	c. Member evaluation survey	X	X	X	X	X

**Element 6: Awareness & Advocacy**

Service Element	Goal	Intended Result	Evaluation Methods	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Awareness &amp; Advocacy</b>	To promote an awareness of the role school librarians, library programs and School Library Systems play in meeting the information needs of their school communities.	a. Develop partnerships with educational and community groups to create an understanding of the role of the school librarian and school library system in raising student achievement	a. Number of groups SLS actively participates with	X	X	X	X	X
		b. Increase participation in state and local advocacy efforts that promote building level and system level library services	b. Number of presentations made to non-library groups	X	X	X	X	X
		c. Create regional advocacy tools at the National and Local level by working with NYLA, SLAWNY and other vested partners who are dedicated and committed to librarianship	c. Number of librarians participating in regional advocacy initiatives	X	X	X	X	X
		d. Share resources produced	d. Share resources produced	X	X	X	X	X

Element 7:                      **Communication Among Member Libraries**

Service Element	Goal	Intended Result	Evaluation Methods	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Communication Among Member Libraries</b>	To maximize the impact of SLS services by encouraging effective communication and cooperation between and among member libraries and the SLS Office using a variety of communication strategies.	a. Provide a base for cooperative efforts by the maintenance of an up to-date member directory that includes both certified and support staff, member web links, hours, and other points of common interest. B. Utilize technology to provide different modes of communication among members.	a. Annual member evaluation	X	X	X	X	X
		c. Create a greater Member understanding of both SLS services and library services/issues impacting the delivery of quality services. D. Promote the role of communication coordinator in facilitating information exchange to district administration.	b. Discussion and feedback from Communication Coordinators	X	X	X	X	X
			c. Creation & distribution of SLS Directory	X	X	X	X	X
	Promote inter-system cooperation in order to realize common goals, broaden the scope of system activities and contribute to both regional and statewide library service.	a. Provide members with quality professional development opportunities that include workshops by national presenters and participants from all types of libraries. b. Maximize student and teacher access to resources and services through resource sharing, cooperative purchasing, cooperative programming and other collaborative efforts. c. Improve library service through collaboration with all types of libraries.[including the regional BOCES, the local public library system, 3R's and WNYLRC]	a. Program evaluations b. Minutes from system meetings c. Participation in regional initiatives d. Member annual evaluation survey	X	X	X	X	X
				X	X	X	X	X
				X	X	X	X	X
				X	X	X	X	X



