



Communication Coordinator Meeting Minutes Wednesday, March 10, 2021

Attended: A. Marciniak, A. Johnston, A. Marshall, A. Sobol, C. McMaster, C. Stockslader, C. Goodwin, H. Damico, J. Worthington, J. Patterson, L. Penn, L. Kostempski, L. martini, L. Wolski, MJ. Sicurella, M. Moelbert, R. Carraba, S. Mudd, S. Delahunt, S. Palumbo, A. Young, L. West and A. Thompson

Excused: L. Binizskiewicz, J. Pontrello, R. Grabek, H. Mussachio

Unexcused: H. Zeimer, M. Krieb, S. Obrochta

Guest: T. Catalano

Minutes taken by L. West

- I. Meeting call to order at 9:04 AM
- II. VR Roll Call
- III. Approval of Meeting minutes from the December 2020

H. Damico approved; J. Patterson seconded Motion carried unanimously

IV. Announcements:

West Seneca CSD: R. Carraba was honored in NYSUT article. The article was an advocacy piece that highlighted what she has been doing in in her role using technology and determination to connect with students during the pandemic. Congratulations Rosalia.

Lackawanna City SD: S. Palumbo doing Harry Potter again program. Called "The Last Chapter". This has kept the students engaged and connected to library during the current school year.

Hamburg CSD: M. Moelbert shared out the advocacy that SLAWNY has been working on. There is a LibGuide thru WNYLC that details more information. The link will be shared in a forthcoming News & Info to the membership. It is in refence to the regional school library advocacy video.

There was a general discussion on the Dr. Suess titles that will no longer be published due to content considered offensive. It was recommended that these particular titles are still kept in circulation however are moved behind the desk as to avoid being pilfered and sold. The idea of keeping them circulating in the collection is too not miss teachable moments to share what students

what might have been considered acceptable back when they were first published is no longer the case.

UB: M. Sicurella shared kudos to Susan Allen professor at UB for her collaborative project nice for currently enrolled students to work with local HS students helping develop digital lesson planning. She also shared she is working with WNYLRC to become a committee. Things are happening and to consider being a part of this committee group. The group is the Equity, diversity, justice and social justice EDJS. Please check the WNYLRC website for more information or contact S. Knab for more information.

Frontier CSD: L. Wolski shared the ES need sub for Pinehurst ES for middle of April, librarian on maternity leave.

Clarence CSD: A Johnston spoke on behalf of the HS2C committee openings coming up if you're interested. He serves as the committee chair on this WNYLRC committee. Please strongly consider joining the committee. This will be shared in a forthcoming News & Info.

Akron CSD: Mrs. Laura Penn was selected as one of only 120 teachers selected for a National History Day® (NHD) spring professional development program. This course focuses on using online Library of Congress resources to develop and support historical arguments and is a feature of NHD's membership in the Library of Congress Teaching with Primary Sources (TPS) Consortium. Congratulations Laura.

Lancaster CSD: William Street School new librarian Hayley Lown. She previously worked at the Oakfield-Alabama CSD in Oakfield, NY.

V. New Business:

A. Thompson shared Erie 2 new secretary Lynn Pierce with B. Mayer

ON SLS office is in the process of hiring administrative assistant D. Fay filling in

SLS Office shared update on 2021-22 Online Databases order form submissions. For most part the SLS Office has received most of them, however, some still not received yet or getting clarifications from We will await either from the following : Clarence CSD, Cleve Hill UFSD, Lackawanna City SD, Williamsville CSD, Buffalo Academy of the Sacred Heart and West Seneca CSD

West Seneca CSD is in the process of a reconfiguration for the 2021-22 SY Winchester ES bldg will be closed. R. Carraba shared a few details on this.

Tonawanda City SD will also be going through a reconfiguration process for the 2021-22 SY

Union Catalog Update: T. Catalano discussed training, MARC talk and videos available. L. West mentioned Stats need to be completed monthly, hopefully to add a video on how to submit stats, ILL 2 sheets to accompany the books.

The 5 Year Plan was discussed and reviewed up to Element 3.

There were SLMPE/ 6-3-1 discussions. A. Thompson shared the upcoming March 2021 PD for both librarians and administrators. The 6-3-1 or alternative 5-year plan will need to be completed for all districts and independent schools in the Erie 1 Membership. This is part of the Commissioner Regulations and mandatory. More information will be forthcoming at the scheduled PD events. The information was shared prior in a news an information and it is strongly suggested get those who can attend do so to get a better understanding what will be needed and completing the plan.

Williamsville CSD: J. Worthington weeding using last year's records, cleaning out older books. A. Thompson discussed the REALM project and quarantining and circulating books. The still recommended safe duration of quarantine is 7 days. R. Carraba shared to tell the REALM project with your teachers. The staff usually does not know about the safe quarantining of materials and sharing the information might also help them contain any spread.

A. Thompson shared that library materials at all school and districts should be in circulation to students. Schools need to start phasing in safely to start to check out materials of students in person to the LMC. If your school or district is not circulating materials or moving to the next phase of in person circulation of materials, please feel free to contact the Erie 1 SLS Office so that I can offer suggestions and assist in creating a plan so that the materials can be checked out.

VI. Break

VII. SLS Directors Updates

The WNY SLS Directors will partner with UB to host zoom lunch April 19, 2021 at 12:00 noon. We will be talking with current DLIS students who might have questions we can assist them with as they are completing their course work or looking for employment in the field.

Creating and Coding Interactive Workshop PD Date -TBD May 2021. This will be with B. Mayer, who has authored a book on this.

Vendor Fair Update: It well attended given our current situation January 13, 2021. There were over 20 participants. A few CC's who attended also shared out their appreciation of the event.

Follett Users Group update: March 4, 2021 turned out well virtual 80 participants AM, and 34 PM session. There was a question is this would be offered in a combo setting next year[Virtual and in person] It was shared that it might be something to consider however this would be difficult to manage and the feedback from the surveys are in favor of having the event back in person if possible for next year. The Library services Team and vendor will work together to best determine what will work best in quality of service and information for the 2022 Users Group Meeting.

Online DB trial updates: Trials from vendors we already have a contract with, may not see any verbiage. The vendor may be already covered with Ed Law 2D. However, with NEW Vendor trials, it will come with verbiage "the trial is available for this amount of time, but before you use it, you may need to have a conversation with your Admin first", regarding PII.

Bring your calendars and dates ready to pick 2021-22 SY meetings, 4 times a year.... October, December, March/April and May. Consideration will have to be hybrid, remote and full schedules. We need to plan accordingly.

Save the Date ALA Professional Development date May 12th and May 14th. The times are to be determined. These will be a virtual event. The available enrollment will be limited will be limited as per agreement with ALA. No exception.

There was a discussion on acquisition and weeding policies. Every school library has one. Acquisition and weeding policies should be online, and in print in your district policy manual. It is strongly recommended that the SLMS be able to locate it [and any other policy related to the LMC] review it and offer suggestions for revision if necessary. The revision process should also include having conversations with your respective building colleagues and administration. Both policies should be constant throughout all the LMC's. The policy can be changed upon approval from your Admin and BOE. Follow the guidelines of your school/district to submit the changes.

Upcoming PD ideas: focus on what to get ready on for next year

VIII. Adjourned at 1:00 PM

Motion to adjourn: C. Stockslader Second: S. Mudd Motion carried