

## Communication Coordinator Meeting

### I. Call to order

Alicia Thompson called to order the regular meeting of the Communication Coordinator Meeting at 9:00 am on Thursday, October 1, 2020 via webex <https://e1b.webex.com/meet/athompson>.

Please register at My Learning Plans:

<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=19584&H=1&I=3602823>

### II. Roll call

Please conducted a roll call. The following persons were present: attendee names

### III. Approval of minutes from last meeting

Please read the minutes from that last meeting:



LC 2020 May Meeting.pdf

Approved by:    Seconded by:

### IV. Open issues

a) Welcome of new Communication coordinators

i) 2020-21 meeting dates and the role of the Communication Coordinator:



2020-21 CC School Library System Role.

ii) CC Meetings- Discuss how will they be held virtual v. in person



2020-21 Communication Coc

- b) Communication Coordinators share out information (job openings, staffing changes, events, honors ....) happening within the district/school, and the library community
- c) Professional Development provided by SLS Office: what it will look like for 2020-21  
Dr. Jen Cannell – 1 hour sessions 10/7, 10/14, 10/28, 11/9, 11/23  
Swank – Movie Licensing webinar 10/15/20

#### V. SLS Office

- a) Expense review, general review and approval of the annual report
- b) Erie 1 SLS Plan of service 2021-Mission statement
- c) Union Catalog update information



ILL\_ General Information.pdf



How to Borrow.pdf



How to Fill\_Lend[respond to



How to return & receive items.pdf



Multiple Copy Requests.pdf

- i) Inter Library loans from 2020-19-20 and current school year. New log in procedures
- ii) Erie 1 SLS Catalog Refresh – December 2020
- d) SLS purchased Online Database Orders for 2020-21 overview
- e) SLS Membership Directory forms – received 9/18/20 and posted to SLS website

#### VI. Adjournment

Alicia Thompson adjourned the meeting at time.

Minutes submitted by: Lynda West

Minutes approved by: Name