



School Library System

Communication Coordinators and Council Meeting

Date: Thursday, May 18, 2017
Time: 8:30am - 2:30pm
Place: **Erie 1 BOCES Education Campus**
355 Harlem Rd
West Seneca, New York 14224
Room B-2a

Phone: 716-821-7116 SLS Office, Lynda West

MEETING PREPARATION

- A. Please bring your own device.
- B. Please bring your completed Summer School form
- C. Please bring your school or district calendar to select CC Meeting dates for the 2017-18 school year
- D. Please bring the 5 year Plan from the last CC meeting

AGENDA

- 8:30 – 9:00 Informal Sharing
Action: Consult colleagues and SLS staff, share ideas
- 9:00 – 10:00 **BUSINESS ITEMS**
- **Welcome/ Meeting Format**
Action: Introductions, lunch arrangements, timeframes
 - **Announcements**
Action: Open forum for Communication Coordinators to share-out short announcements (job openings, staffing changes, events, honors...) happening within the district/school, and librarian community
- 10:00 - 10:15 **Webinar with Encyclopedia Britannica**
Action: Meet Vendor support Darcy Carlson brief webinar to show what is available with the NOVELNY Databases available July 1st to share out with your schools
- 10:15-11:25 SLS Directors Report
Action: Plan the meeting dates for the 2017-18 Communication Coordinators and Council meetings, update known staff or building changes, review the 5 year plan, Review/revise the Annual Survey, planning for the 2017-18 school year [renewal of Teachingbooks.net, Presenter ideas for upcoming school year]

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11:30 – 12:30

LUNCH

- Lunch at Pasquale's . Lunch menu:
<http://www.pasquales.com/assets/documents/2017LunchMenu.pdf>
- Please take a moment to view the menu.

BUSINESS ITEMS cont'd.

12:35-1:00

Union Catalog and ILLs

Action: Update schools and districts monthly stats for 2016-17 school year, last day of ILL loans

1:00--2:00

Face 2 Face in the Workplace

Action: Meet John and Deanna of the Kids Escaping Drugs. They will share information that will help identify and react to the warning signs of adolescent substance abuse in our communities and how it impacts students in our school districts.

2: 00 -2:30

Around the Table

Action: Open forum for non-agenda items

Thank you for serving as the Communication Coordinator for the 2016-17 school year